

THE CONTINUING EDUCATION COMMITTEE OF THE
CENTRAL FLORIDA PARALEGAL ASSOCIATION, INC. ("CFPA")



CORDIALLY INVITES YOU TO:

**“Excel for Paralegals: Understanding How to
Create, Edit and Manipulate Spreadsheets”**

SPEAKER: Adriana Linares of LawTech Partners is a legal technology trainer and consultant based in Orlando. Adriana spent many years in the technology departments of two of Florida's largest law firms where she was charged with establishing firm-wide training programs and leading technology initiatives. Today, she travels the country delivering "tech therapy" sessions to firms of all shapes and sizes. Using her practical and personal approach to technology she helps law offices make the most of their technology investments. She is a frequent speaker at national conferences and a regular contributor to nationally distributed legal technology magazines, newsletters and web publications; she hosts an advice column on her blog, I Heart Tech (www.ihearttech.com). Adriana is also a member of the Planning Board for ABA TECHSHOW 2008.

Date: February 28, 2008
Registration begins at 5:30 p.m.
Seminar: 6:00 to 7:30 p.m.
Location: Orange County Library - Downtown Branch
101 E. Central Blvd., Orlando, FL 32801
in the Albertson Room, 3rd Floor

.2 hours of CLAE credit from National Association of Legal Assistants. Please register no later than February 14, 2008 for the Excel Seminar.

NAME FOR REGISTRATION AND CERTIFICATE OF ATTENDANCE:

ADDRESS: _____

PHONE: _____ **EMAIL:** _____
CFPA MEMBER _____ **OR** **NON-MEMBER** _____

**Please mail a separate registration form for each attendee to the following address. SEMINAR FEE*
FOR MEMBERS \$25.00; NON-MEMBERS \$35.00.**

**Cancellation/Refund Policy: If you are unable to attend a seminar you have pre-registered for and wish to receive a refund of your paid seminar fee, you must cancel your attendance within 5 days prior to the event.*

**Please make checks payable to CFPA, Inc.
Mail to: ATTN: Cassie Snyder, CP
Continuing Legal Education Committee
100 E. Sybelia Avenue, Ste. 205
Maitland, FL 32751**

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407-765-1838**